

## MEMORANDUM

To: Wasatch Front Regional Council and Regional Growth Committee  
From: Active Transportation Committee  
Date: January 2, 2013  
Subject: Formally establishing the WFRC Active Transportation Committee

**Background:** The Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) need to consider all modes of transportation including roads, transit, and active transportation. The Wasatch Front Regional Council (WFRC) has been expanding the bicycle and pedestrian portion of the RTP with the last two plans, putting more emphasis on bicycle and pedestrian needs. As part of this effort, the WFRC has been coordinating with the Weber, Davis, and Salt Lake County bicycle and trails committees and is currently working with UDOT, UTA, and others to identify a bicycle network and pedestrian connections to transit stations.

Given the increasing interest in the region for bicycle and pedestrian options, the Regional Growth Committee (RGC), in May 2012, informally established an Active Transportation Committee (ATC) to provide a forum for regional collaboration specifically on active transportation issues. An initial role of the ATC has been to function as the stakeholder committee for the Utah Collaborative Active Transportation Study (UCATS) and a policy committee for regional Complete Streets efforts. There is also a role for the ATC to advise Trans Com on shorter-term programming issues for bicycle and pedestrian facilities, particularly given the new federal Transportation Alternatives (TA) Program, which provides federal funding for bicycle and pedestrian projects.

**Recommendation:** The RGC discussed the structure and responsibilities of the ATC at the October 2012 meeting and recommended that the WFRC more formally establish and define the roles and responsibilities of the ATC. The attached resolution would formally establish the Active Transportation Committee. The proposed purpose, structure, and membership of the committee are described below.

**Purpose:** The purposes of the ATC include:

1. Advising the Regional Growth Committee on long-range planning and growth issues related to active transportation.
2. Advising the Trans Com on short-range programming issues related to active transportation.
3. Serving as a forum for regional collaboration between local governments, agencies and other stakeholders on active transportation issues.

Initially, the activities of the ATC include:

1. Acting as the stakeholder committee for the Utah Collaborative Active Transportation Study (UCATS).
2. Acting as the policy advisory committee to the regional Complete Streets effort.
3. Providing advice on the development and administration of the federal Transportation Alternatives Program.

**Structure:** The ATC will function as an advisory committee of WFRC. It may provide advice to the RGC for long range planning and growth issues and to Trans Com for short range programming issues, and otherwise it shall provide a forum for discussion and collaboration on issues relating to active transportation. The ATC will meet as needed to fulfill this purpose.

**Members:** ATC members will be appointed by the WFRC Chair with concurrence of the Council. The ATC's Chair and Vice-Chair will be elected officials appointed by the WFRC Chair from among the members of the ATC. The recommended membership of the committee as proposed will allow for increased WFRC coordination with the Utah Department of Transportation (UDOT), the Utah Transit Authority (UTA), the Mountainland Association of Governments (MAG), and others as needed.

Membership of the ATC shall be appointed as follows:

- Weber County elected official
- A mayor from Weber County
- Davis County elected official
- A mayor from Davis County
- Salt Lake County elected official
- A mayor from Salt Lake County
- Utah County elected official
- A mayor from Utah County
- Morgan County elected official OR mayor from Morgan County
- Tooele County elected official OR mayor from Tooele County
- UDOT representative
- UTA representative

WFRC staff will participate, support, and advise the ATC and provide the necessary documentation and information on active transportation issues as requested by the ATC.

Representatives from citizen groups and other stakeholders in active transportation and transportation planning will also be notified and invited to contribute to Active Transportation Committee meetings.

**RESOLUTION OF THE WASATCH FRONT REGIONAL COUNCIL  
CREATING THE ACTIVE TRANSPORTATION COMMITTEE**

WHEREAS, the Wasatch Front Regional Council is responsible for long range transportation planning and the short range programming of transportation funds in the Ogden-Layton Urbanized Area and Salt Lake City-West Valley City Urbanized Area, and

WHEREAS, the Regional Growth Committee is responsible for long range transportation planning and growth issues, and

WHEREAS, the Transportation Coordinating Committee (Trans Com) is responsible for programming federal transportation funds through the Transportation Improvement Program, and

WHEREAS, there is an increasing interest and demand in the region regarding Active Transportation, and

WHEREAS, Congress has created a new Transportation Alternatives Program, which is administered in part by the Wasatch Front Regional Council, and

WHEREAS, the Wasatch Front Regional Council would like to enhance the bicycle and pedestrian recommendations in the region's transportation planning process and transportation plans;

WHEREAS, the Wasatch Front Regional Council would like to establish a forum for regional consideration and collaboration on issues related to Active Transportation; and

WHEREAS, the Wasatch Front Regional Council would like to create an advisory committee to the Regional Growth Committee and Transportation Coordinating Committee for long range planning and short range programming, respectively,

NOW, THEREFORE BE IT RESOLVED that the Wasatch Front Regional Council establishes the Active Transportation Committee.

BE IT FURTHER RESOLVED that the purposes of the Active Transportation Committee shall include:

1. Advising the Regional Growth Committee on long-range planning and growth issues related to active transportation.
2. Advising the Trans Com on short-range programming issues related to active transportation.
3. Serving as a forum for regional collaboration between local governments, agencies and other stakeholders on active transportation issues.

BE IT FURTHER RESOLVED that the Active Transportation Committee chair and vice-chair shall be elected officials appointed by the WFRC Chair from among the members of the Active Transportation Committee. The members of the Active Transportation Committee shall be appointed by the Chairman of WFRC each year as follows:

- Weber County elected official

- A mayor from Weber County
- Davis County elected official
- A mayor from Davis County
- Salt Lake County elected official
- A mayor from Salt Lake County
- Utah County elected official
- A mayor from Utah County
- Morgan County elected official OR mayor from Morgan County
- Tooele County elected official OR mayor from Tooele County
- UDOT representative
- UTA representative

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Commissioner Bret Millburn  
Chairman  
Wasatch Front Regional Council

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Andrew S. Gruber  
Executive Director  
Wasatch Front Regional Council

DATE: January 24, 2012