



## MINUTES

Wasatch Front Regional Council  
Meeting of January 23, 2014

Commissioner Bret Millburn, Chairman, called the meeting of the Wasatch Front Regional Council to order at 2:00 p.m. in the Regional Council offices at 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

### Members Present

Stuart Adams	Senator, Utah Senate
Michael Allegra	General Manager, Utah Transit Authority
Mark Allen	Mayor, Washington Terrace City
Bill Applegarth	Mayor, Riverton City
Len Arave	Mayor, North Salt Lake City
Carlos Braceras	Utah Department of Transportation
Ken Bullock	Utah League of Cities & Towns
Karen Cronin	Mayor, Perry City
Kelvyn Cullimore	Mayor, Cottonwood Heights
Brad Dee	Representative, Utah House of Representatives
Tom Dolan	Mayor, Sandy City
Kerry Gibson	Commissioner, Weber County
Robert Grow	Executive Director, Envision Utah
Michael Jensen	Councilman, Salt Lake County
Tina Kelley	Councilmember, Morgan County
Alan Matheson	State Planning Director
Ben McAdams	Mayor, Salt Lake County
Bret Millburn	Commissioner, Davis County
John Petroff	Commissioner, Davis County
JoAnn Seghini	Mayor, Midvale City
Derk Timothy	Mayor, Bluffdale City

### Alternate Members Present

Dave Alvord	Mayor, South Jordan City
Matthew Bell	Commissioner, Weber County
Ron Bigelow	Mayor, West Valley City
Carmen Freeman	Mayor, Herriman City
Erin Mendehall	Councilmember, Salt Lake City
Kim Rolfe	Mayor, West Jordan
Troy Walker	Mayor, Draper City

### Others Present

Mark Altom (for Commissioner Downs)	Utah Association of Counties
David Beckhouse	FTA – Region 8
Roger Borgenicht	Utahns for Better Transportation
Joyce Brown (for Mayor, Bob Stevenson)	Layton City
Steve Call	FHWA – Utah Division

Carlton Christensen	Sale Lake County
David Dobbins	Draper City
Robert Drinkall	North Salt Lake Planning Commission
John Hiskey	Sandy City
Rob Jolley	RRJ Consulting
Arlene Kocher	FHWA – Utah Division
Ivan Marrero	FHWA – Utah Division
Justin Morgan	FHWA – Utah Division
Alan Moss	Layton City
Chad Mullins	SL Co. Bicycle Advisory Committee
John Park	Cottonwood Heights
Cory Pope	UDOT
Ron Phillips	Phillips Associates, Inc.
David Schwartz	UDOT
Lincoln Shurtz	ULCT
Matt Sibul	UTA
Renae Widdison	UBET
Sean Wilkinson	Weber County
Brett Wood	Herriman City
Bill Wright	Layton City
Wayne Bennion	WFRC Staff
Renae Bodily	WFRC Staff
Julia Collins	WFRC Staff
LaNiece Davenport	WFRC Staff
Andrew Gruber	WFRC Staff
Ned Hacker	WFRC Staff
Val John Halford	WFRC Staff
Jory Johner	WFRC Staff
Pam Jorgensen	WFRC Staff
Sam Klemm	WFRC Staff
Ted Knowlton	WFRC Staff
Ali Oliver	WFRC Staff
Ben Wuthrich	WFRC Staff

Mayor Ralph Becker, Mayor Mike Caldwell, Mayor Brent Marshall and Commissioner Jan Zogmaister were excused from the meeting.

### **Welcome**

Commissioner Millburn welcomed Council members and guests and introductions were made.

### **Consent Agenda**

**ACTION:** Mayor JoAnn Seghini moved to approve the minutes of the WFRC meeting held October 24, 2013 and the Financial Statements and Check Registers for October and November 2013. The motion was seconded by Councilman Michael Jensen and passed unanimously.

### **Chairman's Report**

**Information: Welcome new members; recognize outgoing members:** Commissioner Millburn recognized and welcomed new members of the Council: Mayor Mark Allen, Washington

Terrace, Mayor Bill Applegarth, Riverton, Mayor Karen Cronin, Perry, Mayor Bob Stevenson, Layton, Mayor Derk Timothy, Bluffdale, Ken Bullock, Utah League of Cities and Towns, and Alan Matheson, State Planning Director. He also welcomed the many new alternates (as noted in the distributed membership list). He expressed appreciation to outgoing members of the Council: Richard Harris, North Ogden, Steve Hiatt, Layton, Darrell Smith, Draper, Mike Winder, West Valley City, and Carlton Christensen, ULCT.

**ACTION: Endorse appointments to WFRC committees:** Councilman Michael Jensen moved to endorse the appointments made by WFRC Chairman Millburn and by the COGs and other appointing authorities to the WFRC and its committees. An updated WFRC and Committee membership list was distributed at the meeting. Commissioner John Petroff seconded the motion and the motion passed unanimously.

**ACTION: Amendments to WFRC agreements and bylaws:** Ned Hacker said that the Wasatch Front Regional Council was established by an Interlocal Agreement among the Davis, Morgan, Salt Lake, Tooele and Weber County Councils of Governments. A number of issues now require that the Agreement, and the WFRC Bylaws, be revised. Mr. Hacker reviewed each of the issues and noted they had been discussed previously at Council meetings in 2013. The changes include: 1) Portions of Box Elder County added to WFRC region; 2) UDOT and UTA added as voting members; 3) Formation of the Wasatch Front Economic Development District; and 4) Clean up and restate the documents. Detailed information was included in Council member packets.

Councilman Michael Jensen moved to approve the amended Bylaws of the Wasatch Front Regional Council, and to approve the amended Interlocal Cooperation Agreement Reorganizing the Wasatch Front Regional Council / Wasatch Front Economic Development District pending approval by the Davis, Morgan, Salt Lake, Tooele and Weber County Councils of Governments, and to authorize the WFRC Chair to execute the amended Transportation Planning Memorandum of Agreement. The motion was seconded by Mayor Derk Timothy. The motion passed unanimously.

**Information: Legislative preview:** Commissioner Millburn said that the 2014 Legislative Session begins on Monday, January 27. He reminded that every Thursday morning at 8:00 a.m. WFRC staff and those interested, would meet in the cafeteria to discuss what has transpired and the standings related to issues that are of concern. All would be welcome and participation appreciated.

One key issue that has been discussed for the past year is transportation funding, especially for local needs. There remains uncertainty about what will happen during the session. There have been significant discussions regarding options to meet these funding needs. Funding local transportation needs is an essential component of Utah's Unified Transportation Plan. Significant discussion on transportation funding and other Legislative issues followed.

## **Public Comment**

There were no public comment

## **Regional Growth Committee**

**Information: 2015 Regional Transportation Plan (RTP) / Unified Plan update:** Jory Johner, WFRC, reported that the 2015 RTP is updated every four years, is financially constrained, conformed to the emission budgets within the State Implementation Plan, is multimodal –

projects include roadway, transit and bicycle, the projects work with the Wasatch Choice for 2040 Vision and are incorporated into the Unified Plan.

Mr. Johner said that staff has worked through the scenario process and is currently developing a draft preferred Plan. He reported that the second round of Small Area Meetings begin the last week of January and continue throughout February. The meetings are an opportunity for city and county elected officials, city managers, planners, and engineers to review and discuss a refined draft Preferred Regional Transportation Plan. The Draft Preferred Regional Transportation Plan including highway, transit, bicycle, land use, and performance measures are available on the WFRC website for review prior to the second round of Small Area Meetings. Public open houses will then be held in February and March.

**ACTION: Regional Transportation Plan (RTP) amendments:** Val John Halford, WFRC, reported that WFRC had received a request from the Utah Department of Transportation and also a request from Layton City to amend the 2011-2040 Regional Transportation Plan (RTP). He reviewed each of the projects in the 2011-2040 RTP Amendment 4 and noted that detailed information was included in the Council member packets.

Mayor Derk Timothy moved that the proposed 2011-2040 Regional Transportation Plan Amendment Four, as presented, be released for public comment. Councilman Michael Jensen seconded the motion and the motion passed unanimously.

**Information: Wasatch Choice for 2040 / Local Planning Resource Program:** Ted Knowlton, WFRC, discussed the Wasatch Choice for 2040 planning and implementation tools that were released last fall. The suite of tools includes: Envisioning Centers, Envision Tomorrow Plus (ET+), Housing and Opportunity Assessment, the Utah Form-Based Code Template, and the Implementing Centers checklist and guidebook. These tools are free and available to assist local governments in their planning efforts. Access to the tools may be found at [www.wasatchchoice2040.com](http://www.wasatchchoice2040.com).

Mr. Knowlton reported the Local Planning Resource Program is a \$600,000 pilot program that will kick off in 2014. The Program will provide staff assistance, consulting, and financial assistance to interested cities and counties. He also noted that WFRC is partnering with Salt Lake County Government to broaden the Local Planning Resource Program as it is administered in Salt Lake County. He noted that letters of intent are due by January 31 for all interested cities and counties.

## **Transportation Committee (Trans Com)**

**Information: Report on Board Modifications to the 2014-2019 TIP:** Ben Wuthrich, WFRC, reported the WFRC received a request to modify the 2014-2019 Transportation Improvement Program. He said that since the Regional Council was not meeting, Trans Com, by delegated authority, reviewed the request and approved the modifications. Mr. Wuthrich reviewed the modifications in Amendment Two as information for Council members and noted that a copy of the Resolution was included in member packets. A copy of the Resolution is available in the Council offices.

## **Air Quality Committee Report**

Mayor JoAnn Seghini, Chair, reported on the current air quality initiatives that are underway in Utah and include: 1) Air Quality Media Campaign headed up by Envision Utah and the Utah Clean Air Partnership (UCAIR). 2) Breathe Utah's work to improve our air through education,

collaboration and policy. 3) Clean Air Action Team that is charged with engaging all Utahns to consider choices and form recommendations for rapidly clearing the air. 4) Salt Lake Chamber's Inversion Mitigation is an emergency, business-led air quality initiative and an extension of the Clean Air Champion Program.

### **Active Transportation Committee Report**

Mayor Ben McAdams' report included information provided during the November and January Active Transportation Committee meetings.

- UDOT reported that their Active Transportation Policy has been adopted and they are now working on incorporating it throughout all of their departments and stages of project development.
- UTA is currently developing a policy that will address active transportation throughout the agency from Planning, Operations, Capital Development, TOD, PR/Marketing, Maintenance, and Safety.
- Trail access issues were also discussed with a focus on the importance of developing and completing multi-use paths. It was noted that several groups are working on legislation regarding eminent domain and the multi-use path issue.
- The counties and many cities in the region are moving forward with their own active transportation related activities and projects with a lot of positive developments.

### **Executive Director's Report**

**Information: FHWA / FTA Planning Certification:** Mr. Gruber said that every four years, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) conduct a certification review of the transportation planning process in the Wasatch Front region. He introduced and welcomed Mr. Ivan Marrero, newly assigned FHWA Utah Division Administrator.

Arlene Kocher, FHWA Utah office, then discussed the report and stated that based on their review and understanding of the transportation planning process in the Salt Lake City-West Valley City and the Ogden-Layton transportation planning areas, they have noted strengths and several recommendations for improvements, and issued no corrective actions. She stated that FHWA and FTA, jointly certify that the metropolitan transportation planning process, as carried out by WFRC, meets the requirements of 23 CFR 450 and 49 CFR 613.

A copy of the report as well as a letter addressed to Commissioner Bret Millburn from the U.S. Department of Transportation, dated November 19, 2013, that includes USDOT's finding that certifies the Salt Lake City-West Valley City / Ogden-Layton Transportation Management Areas (TMA) Planning Process is available in the Council offices.

**ACTION: Title VI Policy and Public Involvement Policy – release for public comment:**

In order to ensure compliance with Title VI of the Civil Rights Act of 1964, and as requested by the U.S. Department of Transportation, WFRC staff has developed a Title VI Plan for adoption pending feedback from the public during a comment review period. The intent of the WFRC Title VI Plan is to inform the public of their rights under Title VI and to encourage participation in the regional transportation planning process among those groups traditionally underserved by transportation investments.

Councilman Michael Jensen moved that the Regional Council release the draft Title VI Plan and the draft updated Public Involvement Policy for a 45-day public comment period. Mayor Tom Dolan seconded the motion and the motion passed unanimously.

**Information: UTA 2020 Strategic Plan:** Michael Allegra, UTA, gave a brief overview of the Utah Transit Authority's 2020 Strategic Plan. He distributed a brochure that outlines UTA's focus on running a top-notch transit organization and includes the following areas: Customer Focus, Finances/Funding, Ridership & Service, Accountability, Sustainability, Transit Oriented Development, and Economic Development.

**Information: UDOT – effectiveness of seat belts report:** Carlos Braceras, UDOT, gave a “shortened” report on UDOT’s “Zero Fatalities” effort. He said, in a crash, unbuckled passengers increase the risk of hurting or killing others in the car by 40%. He encouraged everyone to always wear a seat belt – drivers and passengers.

## **Other Business**

New Member Orientation will be held on February 27, 2014 at 2:00 p.m. New members to WFRC committees were encouraged to attend.

The next Council meeting will be held on March 27, 2014 at 2:00 p.m.

With no further business, the meeting was adjourned at 4:10 p.m.

*A recording of this meeting may be found on the WFRC website at [www.wfrc.org](http://www.wfrc.org) under ‘committees’ ‘Wasatch Front Regional Council’ ‘2014 meetings’ “recordings”*