



MINUTES

Wasatch Front Regional Council
Meeting of October 24, 2013

Commissioner Bret Millburn, Chairman, called the meeting of the Wasatch Front Regional Council to order at 2:05 p.m. in the Regional Council offices at 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

Members Present

Michael Allegra	General Manager, Utah Transit Authority
Len Arave	Mayor, North Salt Lake City
Ralph Becker	Mayor, Salt Lake City
Carlos Braceras	Utah Department of Transportation
Carlton Christensen	Councilman, Salt Lake City / ULCT
Kelvyn Cullimore	Mayor, Cottonwood Heights City
Brad Dee	Representative, Utah House of Representatives
Tom Dolan	Mayor, Sandy City
Louenda Downs	Commissioner, Davis County / UAC
Kerry Gibson	Commissioner, Weber County
Robert Grow	Executive Director, Envision Utah
Richard Harris	Mayor, North Ogden City
Michael Jensen	Councilman, Salt Lake County
Tina Kelley	Councilmember, Morgan County
Brent Marshall	Mayor, Grantsville City
Ben McAdams	Mayor, Salt Lake County
Bret Millburn	Commissioner, Davis County
John Petroff	Commissioner, Davis County
JoAnn Seghini	Mayor, Midvale City
Darrell Smith	Mayor, Draper City
Jan Zogmaister	Commissioner, Weber County

Alternate Members Present

Derk Timothy	Mayor, Bluffdale City
Scott Osborne	Mayor, South Jordan City
Jerry Rechtenbach	Mayor, Taylorsville City
Clint Smith	Mayor, Herriman City
Logan Wilde	Councilman, Morgan County

Others Present

Justin Anderson	Ogden City
Steve Call	FHWA
Rick Coleman	Office of the Legislative Auditor General (OLAG)
Ryan Derosier	Congressman Chris Stewart's Office
Jeff Harris	UDOT
John Hiskey	Sandy City
Rob Jolley	RRJ Consulting
Jeremy Keele (for Mayor McAdams)	Salt Lake County

Nathan Lee	UDOT
Chad Mullins	SL Co. Bicycle Advisory Committee
Lynn Pace	Salt Lake City
Tim Rees	Karren Hendrix Stagg & Allen
Wendell Rigby	West Jordan City
David Schwartz	UDOT
Dell Smith	Congressman Chris Stewart's Office
Gary Whatcott	South Jordan City
Brett Wood	Herriman City
Loveit Baumgardner	WFRC Staff
Wayne Bennion	WFRC Staff
Kip Billings	WFRC Staff
Renae Bodily	WFRC Staff
Julia Collins	WFRC Staff
Scott Festin	WFRC Staff
Andrew Gruber	WFRC Staff
Ned Hacker	WFRC Staff
Val John Halford	WFRC Staff
Doug Hattery	WFRC Staff
Tracy Jackson	WFRC Staff
Jory Johner	WFRC Staff
Pam Jorgensen	WFRC Staff
Sam Klemm	WFRC Staff
Andy Li	WFRC Staff
Ali Oliver	WFRC Staff
Suzie Swim	WFRC Staff
Barbara Thomas	WFRC Staff
Eloise Thomson	WFRC Staff
Ben Wuthrich	WFRC Staff

Senator Stuart Adams, Mayor Mike Caldwell, and Mayor Mike Winder were excused from the meeting.

Welcome

Commissioner Millburn welcomed Council members and guests and introductions were made.

Consent Agenda

ACTION—Councilman Michael Jensen moved to approve the minutes of the WFRC meeting held August 22, 2013 and the Financial Statements and Check Registers for July, August and September 2013. The motion was seconded by Mayor Brent Marshall and passed unanimously.

Chairman's Report

Information recognition: Doug Hattery retirement—36 years: Commissioner Millburn recognized Doug Hattery, Senior Deputy Director, for his 36 years of service to the Wasatch Front Regional Council. He presented Mr. Hattery with a Resolution noting his many contributions to the Wasatch Front transportation efforts.

Andrew Gruber, WFRC, also expressed his appreciation and noted that a Retirement Open

House would be held on Wednesday, October 30 from 3:00-5:00 p.m. in the WFRC offices and invited all who would like to come and wish Doug well.

Information—Report Revised Articles of Association and Transportation Planning Agreements: Doug Hattery reported that, as discussed in previous meetings, a number of issues have recently arisen that will require that the Articles of Association and Bylaws for the Wasatch Front Regional Council and the Planning Agreement that WFRC has with UDOT and UTA be revised. These include:

- Portions of Box Elder County have been added to the Ogden-Layton urbanized area. The Articles will need to be revised to provide for Box Elder County representation on the Council when dealing with transportation planning issues.
- The WFRC would like to be designated as an Economic Development District to allow local communities to compete for federal Economic Development Administration funding. This will require that a separate Board be established under the WFRC umbrella.
- The United States Department of Transportation (USDOT) is encouraging Metropolitan Planning Organizations (MPOs) to make representatives of transit and state transportation agencies voting members of the Board. The Board would have a representation of private businesses, chambers of commerce, education, and others.

Mr. Hattery said that the existing Articles have been amended over the years and it would be good to “clean up” and restate them all in one document. The Articles and Bylaws will need to be amended and restated to address all of these issues. The Planning Agreement revision is needed to allow for Box Elder County representation on the Regional Growth Committee, Trans Com, and the Technical Committees.

Mr. Hattery said that WFRC staff is working with the Davis County Attorney’s office to draft restated Articles of Association and Bylaws for the Regional Council and Economic Development District Board and with UDOT and UTA to revise the Planning Agreement. He said that staff will make the Articles and Bylaws available to the COGs and the Box Elder County communities in November for their review and approval. Approval of the restated Articles and the Bylaws would then happen at the Regional Council January 2014 meeting. He noted that staff will also work with UDOT, UTA, and the Transportation Commission to have the new Planning Agreement adopted at the January 2014 meeting as well.

Information: UDOT Vision Presentation: Mr. Carlos Braceras, Executive Director Utah Department of Transportation, gave a presentation on UDOT’s vision for the future. His presentation and discussion included:

- Final Four Strategic Goals: Preserve infrastructure, Optimize mobility, Zero fatalities, and Strengthen the economy for the State of Utah
- Emphasis Areas: Integrated Transportation, Collaboration, Education, Transparency, Quality, and Operational Excellence
- UDOT’s Core Values: Innovation, Dedication, Integrity, Public Responsiveness, Passion, and Fiscal Responsibility

Mr. Braceras also reported that UDOT has developed an “Active Transportation Policy” that is currently in draft form and being presented and discussed with a number of parties including the UDOT Board and the Active Transportation Committee for their comments.

Information: Transportation Funding: Commissioner Millburn said that the framework for this discussion is our Unified Transportation Plan. We know there is a great financial need and some shortfalls and there have been discussions on different options and tools we might seek to fill the gap (shortfalls). The Interim Transportation Committee has asked the local governments to

put together a proposal. Over the last year and particularly the last couple of months there's been considerable discussion with the League of Cities and Towns, the Utah Association of Counties, Chambers of Commerce and others who have been working diligently to lay out the proposal, which is a 3% local-option fuel user fee which would be equivalent to a 10 cent motor fuel tax. Distribution, in part, would be based upon the current B&C allocation process with a portion of the funds going through some sort of county-wide process that would be used, hopefully, for regionally significant projects.

This 3% local option fuel user fee only addresses one component of the \$11 billion shortfall that we have identified in the Unified Plan. It would equal approximately \$3 billion over the next 27 years or on a year basis about \$140 million. The beautiful thing about this 3% local option is that it provides a nexus between the users and the beneficiaries and the percentage allows us to address the inflationary pressure on existing funds. As you know the current per gallon tax has not kept pace with inflation.

Commissioner Millburn further commented that while working through the final details of distribution we are working collaboratively to make sure the process and proposal has buy-in from everybody. As you may recall from our last meeting Representative Dee pointed out that it is very important that all players are on board and that we work together showing we work collaboratively in our approach to the legislature. Next in this work will be to take the proposal before the Interim Committee in November.

Commissioner Millburn said that this is only the local funding component. Transit is another component that needs to be addressed and we haven't lost sight of it. We are collectively working on a larger plan, a five year plan, with the ULCT, UAC in concert with the mobility coalition, the chambers and other groups along with UDOT and UTA as key players to make sure that we address all our needs.

Public Comment

Chad Mullins, Bike Utah, on behalf of the active transportation community, expressed appreciation for the growing awareness and momentum at all levels of government and especially the transportation agencies, WFRC, UDOT, and UTA, for recognizing the needs of active transportation. He said there is a growing awareness and momentum building and it is certainly appreciated.

Regional Growth Committee

Information: 2015 Regional Transportation Plan (RTP) Scenario Process Update: Jory Johner, WFRC, reported that over the past year and a half WFRC staff have worked through setting up the new 2015 RTP process, looked at performance measures and scenario development. He said staff is currently narrowing down the scenarios with preferred highway and transit network and land use plans and while working with the cities. In the Spring of 2014 staff will finalize a preferred scenario and develop financial assumptions. Then in the Fall of 2014 staff will bring a phased highway and transit plan to the Council and in the Spring of 2015 the Plan will be adopted.

Mr. Johner reminded that in June 2013 WFRC met with all the cities and counties along the Wasatch Front and the 2015 RTP Small Area Meetings. The information received at the meetings has been valuable in refinements to location and type of land use and centers as well as general transportation needs, housing needs, potential employment locations, and preservation of open space.

Mr. Johner said that over the next few months staff will be developing a preferred scenario using

the four scenarios, reviewing local comprehensive plans, and have met with UDOT and UTA to discuss projects and finalize the land use. He noted that a second round of small area meetings is planned to begin in late January 2014 and during February and March to have a finalized preferred scenario.

Information: Wasatch Choice 2040 Toolbox Release: Julia Collins, WFRC, reported that the Wasatch Choice for 2040 Fall Consortium Meeting will be held on Tuesday, October 29 from 2-5 p.m. in the Salt Palace Convention Center and will feature the release of the Wasatch Choice for 2040 Toolbox. She also noted that Mayor Ben McAdams, Salt Lake County Mayor, would be speaking and Utah Governor Gary Herbert will have an exciting announcement. She said the event is for everyone and to please spread the word.

Ms. Collins briefly reviewed the contents of the Wasatch Choice for 2040 Toolbox that includes:

- Regional **Housing Study**
- **Envision Tomorrow Plus (ET+)**
- The **Implementing Centers** checklist and guidebook
- The Utah **Form-Based Code** Template

These tools will also be released in a new website at www.wasatchchoice2040.com.

Information: Local Planning Resource Program Update: Val John Halford, WFRC, said that the Local Planning Resource Program is designed to help our member jurisdictions with a wide variety of planning efforts including technical assistance with the Wasatch Choice for 2040 Toolbox. The Local Planning Resource Program will also be available to assist in identifying and helping to coordinate corridor plans, small area plans, local visions, transit oriented development, housing and market studies, revisions to local zoning ordinances, and help in implementing previously adopted plans.

The Local Planning Resource Program offers three types of general assistance: 1) staff time; 2) consultant assistance; and 3) direct financial assistance. The program will also remain flexible to meet a wide variety of needs. Briefings on the Local Planning Resource Program were provided to Region planners at both the Ogden-Layton and the Salt Lake-West Valley Regional Growth Committee Technical Advisory Committees on September 25. The Local Planning Resource Program partners include Salt Lake County, Utah Transit Authority, the Utah Department of Transportation, and the Mountainland Association of Governments.

Transportation Committee (Trans Com)

ACTION: Approve Board Modifications to the 2014-2010 TIP: Ben Wuthrich, WFRC, reported that the Transportation Improvement Program (TIP) is a six-year program of highway and transit projects for the Salt Lake-West Valley and the Ogden-Layton Urbanized areas. It is a compilation of projects from various federal, state, and local funding programs. The Program is for all the cities and counties in the Region as well as for the Utah Department of Transportation and the Utah Transit Authority. Projects in the TIP will implement the long range highway and transit plans for the Region, help meet the short range needs of the area, and provide for the maintenance of the existing transportation system.

Mr. Wuthrich said that WFRC had received requests to modify the current 2013-2018 Transportation Improvement Program (TIP). He said that it is important to note that the projects included in this amendment are either included in Phase 1 of the Regional Transportation Plan or are not regionally significant or are exempt projects that do not need to be reviewed for conformity and consistency with the State Implementation Plan according to the federal law.

They, therefore, do not require a 30 day public comment period but only a review and comment opportunity at this meeting. Mr. Wuthrich reviewed the modifications and noted that a copy of the revised 2014-2019 TIP Amendment One was included in member packets.

Mayor JoAnn Seghini moved to approve the Resolution to modify the 2014-2019 Transportation Improvement Program as requested. The motion was seconded by Councilman Michael Jensen and passed unanimously. A copy of the Resolution is available in the Council offices.

Budget Committee Report

Information: Review Audit Report: Councilman Michael Jensen reported that the annual audit of the Council's financial records was performed. A final draft of the Financial Report for the year ended June 30, 2013 was emailed in PDF format to Council members prior to Council meeting. A summary of the auditors' results may be found on page 36 of the report. Councilman Jensen then turned some time to Tim Rees, from the auditing firm of Karren Hendrix Stagg & Allen to comment.

Mr. Tim Rees reported that the auditors have issued an unqualified opinion with no reportable conditions, no instances of noncompliance, and not audit findings.

Councilman Michael Jensen moved to accept the audit as presented. Commissioner John Petroff seconded the motion and the motion passed unanimously.

ACTION: Budget Amendment: Councilman Michael Jensen said that every two years WFRC adopts a budget and a work program that outlines the activities and expenditures for the agency. As WFRC completed FY2013 and reviewed the final expenditures, actual spending came in lower than budgeted. This resulted mainly from spending on some contractual items occurring more slowly than was anticipated or from items that were added to the FY2013 budget in the later months but did not begin work until FY2014. As a result, the amount of funds that carry forward from FY2013 to FY2014 is higher than was anticipated. The increase in carry forward funds from FY2013-FY2014 results in the FY2014 budget going up as projects continue across multiple fiscal years. However, even with this amendment, overall budgeted spending in FY2013 still represents a decrease in spending from the FY2013 budget.

Details of the budget amendment may be found in the "blue sheet" included in Council member packets and on the website at www.wfrc.org under Council packets for October 24, 2014.

Councilman Michael Jensen moved to approve the WFRC FY2014 Budget as presented. The motion was seconded by Mayor Darrell Smith and passed unanimously.

Air Quality Committee Report

Mayor JoAnn Seghini, Chair, reported on recent activities of the Air Quality Committee. Her report included:

- The WFRC Air Quality Committee is tracking efforts over the past year for six specific "proactive transportation-related air quality strategies" that include: 1) Operational/Signal Coordination – timing improvements for 150 intersections; 2) Behavioral/Public Education – TravelWise strategies; 3) Alternative Modes/Increase Transit Use – Mid-Jordan LRT Access; 4) Alternative Modes/Increase Rideshare Use – add 40 vanpools; and 5) Land Use Development – Sandy Station-Transit Oriented Development.

- UTA presentation to the Air Quality Committee on their efforts to improve pedestrian and bicycle access at the Mid-Jordan LRT station and how this strategy may be expanded throughout the region.
- CMAQ funds programmed by the Regional Council, UDOT will be hiring two interns to help with promoting TravelWise program to Wasatch Front communities.
- A new State clean air committee has been created. The Utah Clean Air Committee (UCAIR) is a statewide clean air partnership created to make it easier for individuals, businesses and communities to make changes to improve Utah's air.
- The Utah Division of Air Quality proposed a new State Implementation Plan (SIP) for the Salt Lake PM2.5 non-attainment area at the September 11, 2013 Utah Air Quality Board meeting. The SIP shows attainment of the PM2.5 standard by 2019.

Active Transportation Committee Report

Commissioner Louenda Downs gave a brief of August and October Active Transportation Committee meetings (ATC). Her report included:

- A final report and top 25 project corridors "cut sheets" were presented as part of the Utah Collaborative Active Transportation Study (UCATS) report. The final document can be accessed at www.ucatsplan.com.
- UDOT and UTA are currently developing Active Transportation Policies. UDOT took their draft Policy to the Transportation Commission on October 10.
- The ATC received an award at the Active Transportation Health Summit on September 13.
- WFRC has requested Letters of Intent for the Transportation Alternatives Program (TAP) funds for the FY2015. Letters are due November 1, 2013.
- UDOT updated the ATC on the I-15 South Davis project and how the project incorporates active transportation in the project.
- The Health Department, Bret McIff, has been added as a member of the Active Transportation Committee.

Executive Director's Report

Andrew Gruber introduced and welcomed, Tracy Jackson, as a new WFRC staff member working with the administrative team.

Other Business

Commissioner Millburn asked members to make a note of the calendar items included as item 10 on the Agenda:

- **October 29** – Wasatch Choice for 2040 Consortium, 2:00-5:00 p.m., Salt Palace Convention Center
- **November 5** – Governor's Transportation Summit, 8:00 a.m. to 2:00 p.m., South Towne Exposition Center
- **November 7** – JPAC, 11:30 a.m., UTA Frontlines Headquarters
- **The next Council meeting will be held on January 23, 2014 at 2:00 p.m.**

With no further business, the meeting was adjourned at 3:55 p.m.

A recording of this meeting may be found on the WFRC website at www.wfrc.org under 'committees' 'Wasatch Front Regional Council' '2013 meetings' 'recordings'