



MINUTES

Wasatch Front Regional Council
Meeting of May 23, 2013

Commissioner Bret Millburn, Chairman, called the meeting of the Wasatch Front Regional Council to order at 2:05 p.m. in the Regional Council offices at 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

Members Present

Stuart Adams	Senator, Utah State Senate
Len Arave	Mayor, North Salt Lake City
Ralph Becker	Mayor, Salt Lake City
Carlos Braceras	Utah Department of Transportation
Mike Caldwell	Mayor, Ogden City
Carlton Christensen	Councilman SLC / Utah League of Cities & Towns
Louenda Downs	Commissioner / Utah Association of Counties
Robert Grow	Envision Utah
Richard Harris	Mayor, North Ogden City
Steve Hiatt	Mayor, Kaysville City
Michael Jensen	Councilman, Salt Lake County
Tina Kelley	Councilmember, Morgan County
Ben McAdams	Mayor, Salt Lake County
Bret Millburn	Commissioner, Davis County
David Kallas (for Michael Allegra)	Utah Transit Authority
Darrell Smith	Mayor, Draper City
Mike Winder	Mayor, West Valley City
Jan Zogmaister	Commissioner, Weber County

Alternate Members Present

Others Present

Roger Borgenicht	Future Moves
Jason Davis	UDOT Region II
Russell Fox	Draper City
Chad Mullins	SL Co. Bicycle Advisory Committee
Ron Phillips	Phillips Associates, Inc.
Robert Reed	Salt Lake City
Gary Whatcott	South Jordan City
Loveit Baumgardner	WFRC Staff
Wayne Bennion	WFRC Staff
Kip Billings	WFRC Staff
Renae Bodily	WFRC Staff
Scott Festin	WFRC Staff
Andrew Gruber	WFRC Staff

Ned Hacker	WFRC Staff
Val John Halford	WFRC Staff
Doug Hattery	WFRC Staff
Jory Johner	WFRC Staff
Pam Jorgensen	WFRC Staff
Sam Klemm	WFRC Staff
Ted Knowlton	WFRC Staff
Andy Li	WFRC Staff
Jaren Stanton	WFRC Staff
Suzie Swim	WFRC Staff
Eloise Thomson	WFRC Staff
Ben Wuthrich	WFRC Staff

Mayor Kelvyn Cullimore, Mayor Tom Dolan, Commissioner Kerry Gibson, and Commissioner John Petroff were excused from the meeting.

Welcome

Commissioner Millburn welcomed Council members and guests and introductions were made.

Consent Agenda

ACTION—Councilman Michael Jensen moved to approve the minutes of the WFRC meeting held March 28, 2013 and the Financial Statements and Check Registers for March and April 2013. The motion was seconded by Mayor Mike Winder and passed unanimously.

Chairman's Report

Information—Service Award: Andrew Gruber recognized Renae Bodily, Executive Assistant, and presented her with a certificate for her 15 years of service.

ACTION—Approve WFRC Planning Area Boundary:

Doug Hattery reported that every ten years the census designates urbanized area boundaries for the region. The planning area boundary presently includes Salt Lake County, Davis County, and Weber County west of the Wasatch Mountains. He said that the 2010 Census designated portions of southern Box Elder County as part of the Ogden-Layton Urbanized Area. Therefore, if the elected officials representing Willard City, Perry City, Brigham City, and southern Box Elder County decide to participate in the transportation planning process of the Wasatch Front Regional Council, the WFRC planning area boundary will need to be extended to include the urbanized portion of southern Box Elder County.

Mr. Hattery said that WFRC has had discussions with the local officials from Willard, Perry and Brigham City on whether or not they would like to be included in the WFRC transportation planning area boundaries or whether they would like to work through Bear River Associations of Governments. WFRC is waiting to hear what decision they will make. The planning area boundary would be at the Weber-Box Elder County line if they decide to go another way.

Councilman Michael Jensen moved to approve the WFRC planning area boundary area as presented, and that the boundary include the urbanized portion of southern Box Elder County contingent on the decision of the local elected officials in southern Box Elder County to participate in WFRC's transportation planning process. Commissioner Jan Zogmaister

seconded the motion and the motion passed unanimously

Public Comment

There were no public comments

Budget Committee

ACTION—FY 2013-2014 Budget and Unified Planning Work Program Amendment: Councilman Michael Jensen, reported that there are three proposed amendments to the FY2013-2014 budgets and the Unified Planning Work Program (UPWP). He said that no new money is being expensed by WFRC, this is all outside money coming in. He discussed the following amendments:

- *Wasatch-Summit (Mountain Transportation) model development* – In FY2014 a group of local and regional stakeholders will be starting the environmental studies for this project, which will study potential transportation improvements to connect Salt Lake and Summit Counties to each other and to the canyons and resorts along the Wasatch Mountains. A crucial part of the analysis is forecasting travel demand for various scenarios. It is proposed that a travel demand model be developed for the Access Wasatch project that includes the study area. This model will be developed using the WFRC model as a starting point. A consultant will be hired to complete this work with WFRC managing the consultant. The WFRC 2014 budget will need to be amended to add funding to hire the consultant in the amount of \$325,000. In the 2013 session of the Utah Legislature, \$1.6 million was appropriated to UTA to cover a portion of the costs of the environmental studies. WFRC's model development will be funded with these State funds through UTA. Also, multiple local government entities intend to provide funding for a portion of the costs of the project.
- *Two joint projects with UDOT, UTA, and MAG* – WFRC FY2013 budget included \$50,000 for collaboration planning studies. The two identified projects that will be managed by WFRC are: 1) Develop an on-line design tool to facilitate planning for "Complete Streets"; and 2) Facilitate the coordination of performance measures in the development of regional transportation plans and the Unified Plan. The budget will be amended to add a total of \$79,500 from these other partners for the two studies (\$42,000 for Complete Streets tool and \$37,500 for the performance measures study) to allow the WFRC to hire consultants to assist in the work.
- *Utah Broadband Project* – The Governor's Office of Economic Development (GOED) with other partners is undertaking a Utah Broadband Project to develop a statewide map of available services and a plan to increase broadband deployment and adoption in the State. GOED proposes to give all seven Associations of Governments (AOGs) in the State \$20,000 each in funding to assist in preparing this plan. Staff has recognized that since WFRC area population wise is larger, WFRC is in negotiations to try to get up to \$35,000. The WFRC 2013 budget will need to be amended to include the \$20,000 with the possibility of \$15,000 in additional funds for this project.

Councilman Michael Jensen made a motion to amend the FY2013 and FY 2014 Budget Amendments and the 2013-2014 Unified Planning Work Program as presented. The motion was seconded by Mayor Darrell Smith and passed unanimously.

ACTION—Adjust Salary Ranges Based on Results of Salary Survey: Councilman Michael Jensen reported that in the FY2012 budget \$5,000 was appropriated in order to go out and do a

salary survey. As a result of the survey it was determined that WFRC's salary ranges were between 15% (minimum range) and 19% (maximum range) below the survey average. Staff is recommending adjusting the WFRC salary ranges by 15% to bring WFRC salary ranges more in line with the current market.

Councilman Jensen said that adjusting the ranges does not mean that actual salaries are adjusted. Budgeting for COLA and / or merit increases would still be part of the regular budget process. If the ranges are changed, five non-management employees would fall below the minimum range for their pay grade, which would require a market adjustment to their salaries. The sum of these adjustments would be \$14,053 total for all five employees (or less than 1% of the total cost of salaries for all employees). All other employee salaries fall within the new ranges.

Councilman Michael Jensen moved to amend the WFRC Salary Ranges effective July, 2013. Mayor Ralph Becker seconded the motion and the motion passed unanimously.

Regional Growth Committee

Information—2015-2040 Regional Transportation Plan – Scenarios Development and Review: Ted Knowlton, WFRC, reported that as part of the continuing Regional Transportation planning process, four land use and transportation scenarios have been developed and are ready for review. Mr. Knowlton said that small area meetings that include each municipality, have been scheduled throughout the month of June. He said that city and county elected officials, local planners, and engineers have been invited to review the scenarios and offer comments, insights, and assistance in the refining of each of the scenarios. A map was provided in member packets that listed the date, time, and location as well as which cities and counties are included in each of the meetings

Mr. Knowlton said that the reason for scenario development is to 1) plan for a future that is uncertain, and 2) to explore how transportation and development affect each other. He said that each of the scenarios that have been developed take place within the context of our land use and transportation vision – the Wasatch Choice for 2040. The Wasatch Choice for 2040 is our Region's shared vision that was developed collaboratively and adopted in 2010. Each of the scenarios that are being explored is intended to refine the Wasatch Choice for 2040 Vision.

Mr. Val John Halford, WFRC, then discussed each of the four scenarios:

- Scenario 1: Less Growth in Centers
- Scenario 2: Current RTP
- Scenario 3: More Growth in Centers
- Scenario 4: Most Growth in Centers

Mr. Halford said that each of the scenarios has a unique land use pattern that reflects different levels of development intensity, along with highway and transit networks designed to specifically meet each of the scenario's travel demands. All four scenarios have recommended highway and transit projects that have been developed and reviewed by the WFRC planning partners at UDOT and UTA. Each of the scenarios presents a plausible future for our Region based on the types of land use and transportation decisions that are made today. They are not predictions of the Region's future but alternative concepts of what might take place based on what is collectively decided. The scenarios help demonstrate the critical connection between land use and transportation.

Mr. Halford briefly discussed the Scenario Report Card that was included in Council member packets. The Report Card shows how each of the four scenarios compare with one another in the Goals and Performance Measures.

- The Goals are: Mobility and Accessibility; State of Good Repair; Economic Vitality; Cost Efficiency; Urban Form and Community; Health, Safety and Security; and Environmental Sustainability.
- Performance Measures include: travel time; travel delay; transit use; economic revitalization; community impacts; active transportation; energy use; air quality; natural resource impacts; etc.

It was noted that the general public will be invited to review and comment on the four scenarios during the month of July. A final preferred scenario will then be developed as the basis for the 2015 Regional Transportation Plan early in 2014.

Information—Wasatch Choice for 2040 Update and Discussion of Potential Regional Planning Assistance Program: Ted Knowlton said that at the request of the Regional Growth Committee in their March meeting WFRC staff was asked to explore creating a planning assistance program to support local governments as they address issues of regional concern. The staff has researched other planning assistance programs sponsored by metropolitan planning organizations (MPOs) around the country that are similar to WFRC. Mr. Knowlton discussed the following information about the program:

Benefits of a Planning Assistance Program include:

- A Planning Assistance Program will serve WFRC members in helping them to meet their community development goals.
- Planning and implementing centers is a way to improve mobility and accessibility.
- Local governments would benefit from assistance in utilizing the WC2040 toolbox that includes: Envision Tomorrow Plus (ET+), Implementing Centers, Housing Analysis, and Form Based Code.

How a Planning Assistance Program might be structured:

- Implemented as a Pilot Program for Fiscal Year 2013-2014. WFRC would provide a combination of funds and staff assistance.
- The funds would be used to help plan or implement development concepts that: 1) tie-in with regional transportation; 2) utilize WC2040 tools (listed above); or, 3) improve mobility and accessibility.
- Funded via uncommitted Surface Transportation Plan (STP) dollars.
- \$400,000 would enable the program to serve a number of communities.
- Flexibly administered for the Pilot utilizing a mix of: a) cash grants; b) consultants coordinated to serve more than one city at a time; and c) WFRC staff assistance.

The concept of a planning assistance program generated positive interest and discussion. Comments included:

- The program would provide opportunities for communities of different sizes and needs to receive help and assistance with their planning needs
- The program should “help” the cities get to the next step – not doing it for them but rather assisting them through their process.
- Staff should help communities identify what cash grants and / or assistance opportunities would be available through the program.

Commissioner Zogmaister recommended that because the staff has support the Planning Assistance Program will be presented to the Technical Advisory Committees (TACs) for their discussion and feedback to the Regional Growth Committee to move forward with the Program.

Mr. Knowlton reminded Councilmembers that the semi-annual Wasatch Choice for 2040 Consortium Meeting will be held on Wednesday, May 29 from 2:00-5:00 p.m. in the Salt Palace Convention Center – featuring two national speakers: Charles Marohn – *Strong Towns, Executive Director* and Jeff Speck – *Speck and Associates, Principal*. All are invited and encouraged to attend and to spread the word to those in their communities.

Transportation Committee (Trans Com)

Information—Board Modifications to the 2013-2018 TIP approved by Trans Com: Ben Wuthrich, reported that the WFRC received a request to modify the 2013-2018 Transportation Improvement Program. He said that since the Regional Council was not meeting, Trans Com, by delegated authority, reviewed the request in their April meeting and approved the Resolution and included projects. Mr. Wuthrich reviewed the modifications in Amendment Six as information for the Council members and noted that a copy of the Resolution with its list of projects was included in member packets. A copy of the Resolution is available in the Council offices.

ACTION—Approve Board Modifications to the 2013-2018 Transportation Improvement Program: Ben Wuthrich, reported that WFRC had received requests to modify the current 2013-2018 Transportation Improvement Program (TIP). He said it is important to note that the projects included in this proposed amendment are either included in Phase 1 of the Regional Transportation Plan or are not regionally significant, or are exempt projects that do not need to be reviewed for conformity and consistency with the State Implementation Plan according to the federal law and therefore do not require a 30-day public comment period but a review and comment opportunity at this meeting. Mr. Wuthrich reviewed the modifications and noted that a copy of the revised 2013-2018 TIP Amendment Seven was included in member packets.

Mayor Darrell Smith moved to approve the Resolution to modify the 2013-2018 Transportation Improvement Program as requested. The motion was seconded by Councilman Michael Jensen and passed unanimously. A copy of the Resolution is available in the Council offices.

ACTION—Approve Surface Transportation Program (STP) / Congestion Mitigation and Air Quality (CMAQ) / Transportation Alternatives Program (TAP) Projects for the 2014-2019 Transportation Improvement Program: Ben Wuthrich reported that over the last several months WFRC staff has been working with staff from the local governments in Davis, Weber, Salt Lake, and Box Elder Counties, Utah Department of Transportation (UDOT), Utah Transit Authority (UTA), Council of Governments (COGs), and Trans Com to identify new projects to add to the Surface Transportation Program (STP), Congestion Mitigation/Air Quality (CMAQ), and the new Transportation Alternatives Program (TAP).

Mr. Wuthrich said that the Wasatch Front Regional Council is responsible for programming new projects in the three funding sources – STP, CMAQ and the TAP programs for the Salt Lake-West Valley area and the Ogden-Layton area. There are more than 66 projects requesting in the Salt Lake-West Valley area for the three funding sources totaling more than \$194,000,000 and more than 52 projects in the Ogden-Layton area for the three funding sources totaling more than \$97,000,000. Total requests equaled \$291 million and staff was only able to program \$39.5 million.

Mr. Wuthrich discussed the project tables and information included in member packets for each of the funding programs:

- Surface Transportation Program 2019
- Congestion Mitigation / Air Quality 2019
- Transportation Alternatives Program 2014

Mr. Wuthrich noted that at the April 18, 2013 meeting Trans Com reviewed the results of the evaluation process and the recommendations from the Salt Lake-West Valley and Ogden-Layton Technical Advisory Committees (TACs) and made the recommendations for the 2014-2019 STP, CMAQ, and TAP programs.

Mayor Darrell Smith moved to approve the STP, CMAQ, and TAP projects as recommended by Trans Com and add them to the 2014-2019 STP, CMAQ, and TAP Programs. Councilman Michael Jensen seconded the motion and the motion passed unanimously.

Air Quality Committee Report

Information—TravelWise Local Government Resource Kit: Mayor Richard Harris, Vice Chairman of the Air Quality Committee, said that the UDOT TravelWise team in association with the Wasatch Front Regional Council will host the first TravelWise Academy that will be held June 18, 2013 from 9:00 – 11:30 a.m. The TravelWise Community Resource Kit will be presented at the academy. This is a kit of tools with a number of air quality strategies that local governments can promote with their staff as well as their entire community. Elected officials, municipal employees and residents are encouraged to attend to discuss the possibilities of how to implement TravelWise in their area.

Dave Kallas also reported on an air quality topic: He said that UTA has a new program, Ride Clear, for the month of July to encourage people who don't normally ride transit to give it a try. He said Zions Bank is underwriting the program and that people who would like to participate will need to sign up on-line to receive one of the 5,000 passes. It will be a "tap-on – tap-off" transit pass good for seven days during the month of July.

The annual "Clear the Air Challenge" will begin July 1 through 31. Local jurisdictions are encouraged to "Take the challenge and help clear the air". Individuals and teams may register at "ClearTheAirChallenge.org".

Active Transportation Committee Report

Commissioner Louenda Downs, ATC Committee Chairman's report included:

- May is bike month – Local governments, employees, and others are encouraged to take advantage of the good weather through the month to cycle to work and their other activities.
- UCATS Study is at the point where they have a backbone priority bicycle network and connectivity projects. They have identified 25 of the top spots where they want to concentrate and they feel would make good projects to focus on. The priority spots areas and projects may be viewed at www.ucatsplan.com by clicking on "check out the proposed Top 25 UCATS Projects".
- Funding has been identified to develop a Complete Streets design tool that will help local governments as they try to make decisions on facilities and projects as well as roads and right of ways.

- UDOT with other sponsors will host the annual Road Respect Tours in May and June. The Salt Lake Valley Loop will be June 14 and the Ogden Loop ride is scheduled for June 15. The Road Respect Tour is to encourage safe cycling and to promote positive interactions between bicyclists and drivers.
- Save the Date: September 13, 2013 – 8:00 a.m. – 3:30 p.m. for an Active Transportation Health Summit to energize the discussion of active transportation as it relates to health, economics, and policy and featuring keynote speaker Mark Fenton.

Mayor Becker commented in answer to questions regarding Salt Lake City's Bike Share Program that the Program is 70% funded privately and 30% publicly. He also noted that his most recent numbers indicated there were 1260 users and 4100 trips. He said the numbers far exceed the initial projections. Also noted was that WFRC contributed Transportation Alternative Program (TAP) funds to the Bike Share Program.

Executive Director's Report

Andrew Gruber announced that Senior Deputy Director, Doug Hattery, will be retiring later this year after 36 years with WFRC. He expressed appreciation to Mr. Hattery for his great service and leadership.

Other Business

Dave Kallas distributed copies of the Utah Transit Authority "Year in Review 2012". This is a report that UTA produces each year. The report shows that ridership increased and that UTA came in below budget as well as other significant numbers.

- Upcoming Meetings:
 - Wasatch Choice for 2040 Consortium – May 29, 2012 from 2:00-5:00 p.m. at the Salt Palace.
 - TravelWise Local Government Air Quality Academy – June 18, 2013 from 9:00-11:30 a.m. at the Salt Lake City Library.

The next Council meeting will be held on **August 22, 2013 at 2:00 p.m.**

With no further business, the meeting was adjourned at 3:55 p.m.