

**Meeting Minutes/Summary**  
Active Transportation Committee  
Meeting of September 5, 2012

A meeting of the Active Transportation Committee was held on Wednesday, September 5, 2012 in the offices of the Wasatch Front Regional Council, 295 North Jimmy Doolittle Road, Salt Lake City, Utah.

**Welcome and Introductions**

**Commissioner Louenda Downs**, ATC Chairman, called the meeting to order at 10:35 a.m. Commissioner Downs welcomed committee members and guests and introductions were made.

**ATC Members and Staff Present:**

Justin Anderson	City of Ogden
Peter Corroon	Mayor, Salt Lake County
Louenda Downs	Commissioner, Davis County
Larry Ellertson	Commissioner, Utah County
Andrew Gruber	WFRC
Ned Hacker	WFRC
Scott Hess	Davis County
Jory Johner	WFRC
Tina Kelley	Councilmember, Morgan County
Greg Scott	WFRC
Robert Scott	Weber County Planning
Matt Sibul	UTA
Darci Taylor	UTA
Evenlyn Tuddenham	UDOT

**ATC Stakeholders and Others Present:**

Trever Ball	Utah Department of Health
Mark Benigni	Weber Pathways
Dan Bergenthal	Salt Lake City
Roger Borgenicht	Future Moves
Zac Covington	Bear River Association of Governments
Evan Curtis	Governor's Office of Planning & Budget
Rachel Cusimano	ASSIST
LaNiece Davenport	WFRC
George Deneris	Salt Lake County
Fred Doehring	UDOT
Jesse O. Glidden	UDOT – Region 1
Paul Goodrich	City of Orem
Shane Greenwood	South Jordan City
Craig Hancock	UDOT
Tim Harpst	Horrocks Engineers
Mike Hathorne	SLR / PRI
Lain Hueton	Ogden City
Dave Iltis	Cycling Utah / MBAC
Josh Jones	Ogden City
Mike Kendell	SLC
Scott Lyttle	Bike Utah

Elliott Mott	Wasatch Mountains Club
Chad Mullins	SL County Bicycle Advisory Committee
Angelo Papastamos	UDOT
Helen Peters	JUB
Kris Peterson	UDOT – Region 1
Jim Price	MAG
Andrea Pullos	Salt Lake County
Marjorie Rasmussen	UDOT
Andrew Riggle	Disability Law Center
Melissa Schnulle	ASSIST
Shawn Seager	MAG
Deborah Burney Sigman	Breathe Utah
Gary Uresk	Woods Cross City
Maria Vyas	Fehr and Peers
Jaime White	UTA
Lisa Wilson	UDOT
Ben Wuthrich	WFRC

**Members excused:** Mayor Ralph Becker, Mayor Mike Caldwell, Mayor Brent Marshall, Cory Pope, Mayor Todd Stevenson, and Commissioner Jan Zogmaister.

***Public Comment:***

No public comments

***Information: Utah Collaborative Active Transportation Study (UCATS):***

Maria Vyas, Fehr and Peers, said that as part of UCATS there is a Stakeholder Committee and a Core Project Team. She also noted that there is an Advisory Committee which will be a technical group providing detailed review of potential projects and recommendations for future infrastructure improvements. The Advisory Committee is expected to convene in the next couple of months. The Stakeholder Committee includes the Active Transportation Committee members as well as other identified interested persons and will meet in conjunction with the Active Transportation Committee. Ms. Vyas stated that the UCATS Core Project Team will be looking to the Stakeholder Committee for guidance and feedback over the next nine months to a year to help shape the direction of the Study. She also said that a collaborative dialogue is important and that they will be asking for insight and feedback throughout the process.

Darci Taylor, UTA, briefly discussed the goals UTA has in regard to the UCAT Study:

- Project Prioritization
- Identify projects to allow bicycle connections to transit

Eveilyn Tuddenham, UDOT, discussed UDOT goals as they relate to the Study:

- Identify the beginnings of an urban bike plan for all UDOT regions
- Identify connections to transit

Jory Johner answered questions about the boundaries of the Study stating that it's the Wasatch Front Regional Council urban boundaries and includes Brigham City, Weber County, Davis County, Salt Lake County and Utah County (Mountainland Associations of Governments urban boundary).

Ms. Tuddenham said that this Study does not include the Canyons. Andrea Pullos from Salt Lake County said that the Mountain Transportation Study as well as the Millcreek Canyon Study is looking at alternate transportation through the Canyons. Ms. Vyas also said that UCATS will be coordinating with Salt Lake County as they move forward in their planning effort.

Maria Vyas gave an overview of the UCATS public engagement strategy. She said that the Stakeholder, Advisory and Active Transportation Committees have already been involved in some public outreach prior to the beginning of UCATS. She noted that they will be doing a limited number of presentations to agencies and other groups to provide updates on their progress. Ms. Vyas said that the way they intend to reach the public as a larger audience is through a public engagement website – MindMixer. She briefly discussed and demonstrated the website. She said that this website is designed specifically for public engagement and uses a process of drawing out people and getting ideas in a constructive manner. The website will be open for about nine or ten months and will go live in the next few weeks.

Ms. Vyas also asked those in attendance for suggestions and if they have access to lists of people and organizations they may be able to use in their outreach/public involvement process. George Deneris, Salt Lake County; Chad Mullins, Salt Lake County Advisory Committee; Trever Ball, Utah Department of Health; Rob Scott, Weber County Planning; Shawn Seager, MAG; Scott Lyttle, Bike Utah; Josh Jones, Ogden City; and Commissioner Larry Ellertson, Utah County indicated they have a source list. Ms. Vyas said she would contact them individually to begin the discussion.

Ms. Vyas reported that at the next UCATS Stakeholder meeting on October 10, the Study Team would present the following:

- Survey data – attitudes and perceptions (information obtained through the Utah Household Travel Survey that was just completed).
- “No boundaries” map development – which is an assessment of everything within our study area that exists (what kind of bicycle-pedestrian facilities exist, what facilities are planned, etc.).
- Latent demand – “heat maps” – where do we think people are likely to walk and bike given a range of demographic land use.
- Economic analysis – quantifying economic benefits of bicycle – pedestrian investment.

***Information: Complete Streets Report:***

Scott Hess, Davis County and Complete Streets group leader for the collaboration and outreach process, distributed the “Draft-Complete Streets Vision, Mission and Principles” sheet for discussion. He discussed the background of the document noting the Wasatch Choice for 2040 influence with a regional focus.

Mr. Hess reviewed and discussed the Vision Statement, Mission Statement, and the Principles (copy is attached). Mr. Hess said the eight Principles listed are an integration of the Wasatch Choice for 2040 Principles. They are a toolbox approach and the framework for developing a Complete Streets Network. Following the discussion of the Principles, Mr. Hess said that the document would eventually be presented to the Regional Growth Committee with the recommendation of the Active Transportation Committee.

Mr. Hess said that the next steps for the Active Transportation Committee would be to review the Complete Streets Vision, Mission and Principles and respond with any comments to him at [shess@daviscountyutah.gov](mailto:shess@daviscountyutah.gov), or Greg Scott and Jory Johner at WFRC.

**Information: MAP-21**

Andrew Gruber, WFRC, reported that as most everyone knows, Congress recently adopted and the President signed a new federal surface transportation authorization bill – MAP-21 – Moving Ahead for Progress in the 21<sup>st</sup> Century. He said that there is one particular program change in which the Active Transportation Committee will have a role as we go forward. The Transportation Alternatives Program replaces three programs: 1) Transportation Enhancements, 2) Safe Routes to School, and 3) Recreational Trails. Mr. Gruber discussed the changes noting that the funding for the new program is about one-third less than the funding that existed previously.

Mr. Gruber also said that the transportation planning agencies have been working collaboratively to make sure that changes in the new MAP-21 are implemented including this program – Transportation Alternatives Program. He said that one of the principles transportation planning agencies are trying to avoid is any disruption of projects that were already identified to be funded. Mr. Gruber said that a basic rule of thumb is that projects or programs that would have been eligible under the old Transportation Enhancements Program will be eligible in the new Transportation Alternatives Program with some minor modifications.

Mr. Gruber then asked Mr. Ben Wuthrich to discuss the eligible projects for the Transportation Alternatives funding. Mr. Wuthrich identified the following project types:

- 1) On-road and off-road trail facilities for non-motorized forms of transportation.
- 2) Infrastructure related projects that would provide safe routes for non-drivers to access their daily needs.
- 3) Conversion of abandoned railroad corridors for non-motorized forms of transportation.
- 4) Construction of turnouts, overlooks, and viewing areas.
- 5) Community improvement activities which would include inventory or control or removal of outdoor advertising, historical preservation of transportation facilities.
- 6) Vegetation management – improve the roadway safety, prevent invasive species from the road, erosion, control, etc.
- 7) Archaeological activities relating to transportation projects.
- 8) Any environmental mitigation activity.
- 9) Reduce vehicle-caused wildlife mortality or maintain habitat connectivity.

Mr. Gruber noted that the above list of eligible projects comes directly from MAP-21. He stated this is what the Federal Legislation says are eligible projects for this source of funds.

Mr. Wuthrich also said that there is an effort from the State and each of the MPOs to maintain a program for the Recreational Trails and the Safe Routes to School and the details as to how things will be worked out will be forthcoming.

Mr. Wuthrich then discussed the Transportation Alternatives Program timeline as follows:

- **September/October** – Introduce the Program and send out a letter requesting potential sponsors to submit Letters of Intent for projects they would like to have considered for funding. Those Letters of Intent will be provided to the WFRC staff for a preliminary evaluation.
- **October** – Develop evaluation criteria
- **November** – Letters of Intent will be due. A Project Evaluation Concept Report form will be provided to the project sponsor for completion and will be due sometime in January.
- **January** – Concept Reports are due and the evaluation process will begin.

***Other Business***

- Mr. Trever Ball, Utah Department of Health, brought copies of Utah Bicycle Master Plan Guide and asked that they be distributed to those who have an influence on planning in communities such as city administrators, planners, or others.
- Dan Bergenthal, Salt Lake City, distributed a sheet with information about the National Bicycle/Pedestrian Documentation Project – they are in need of volunteers to help with this effort.

The next meeting of the Active Transportation Committee will be held on **Wednesday, October 10, 2012 at 8:30-10:00 a.m.**

The meeting adjourned at 12:10 p.m.