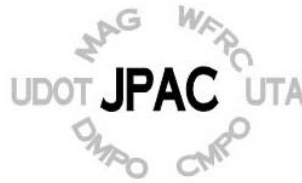


# JOINT POLICY ADVISORY COMMITTEE

MOUNTAINLAND ASSOCIATION OF GOVERNMENTS  
UTAH DEPARTMENT OF TRANSPORTATION  
DIXIE METROPOLITAN PLANNING ORGANIZATION



WASATCH FRONT REGIONAL COUNCIL  
UTAH TRANSIT AUTHORITY  
CACHE METROPOLITAN PLANNING ORGANIZATION

## JOINT POLICY ADVISORY COMMITTEE

Utah Transit Authority Boardroom

3600 South 700 West, Salt Lake City, UT 84119

Thursday, April 5, 2007

12:00 Noon

### MINUTES

#### ***Members Attending:***

Mayor Jeff Acerson	Lindon City (MAG)
Suzanne Allen	Dixie MPO
Mayor Lewis K. Billings	Provo City (MAG)
Chuck Chappell	Wasatch Front Regional Council (WFRC)
Orrin T. Colby, Jr.	Utah Transit Authority Board
Commissioner Craig Dearden	Weber County (WFRC)
Commissioner Larry Ellertson	Utah County (MAG)
Lowell Elmer	Dixie MPO
Jeff Gilbert	Cache MPO
Commissioner Bret Millburn	Davis County (WFRC)
John Njord	Utah Department of Transportation
Mayor Dennis Nordfelt	West Valley City (WFRC)
Mayor John Petroff, Jr.	West Point City (WFRC)
Mayor Darrell Smith	Draper (WFRC)
Dr. Walter Talbot	Utah Transit Authority Board
Mayor Jerry C. Washburn	Orem (MAG)
Commissioner Jan Wells	Utah Transportation Commission

#### ***Others Attending:***

Pat Bersie	Division of Homeland Security
Todd Beutler	Cache County Transit
Carlos Braceras	UDOT
Sharon Gray	Wasatch Front Regional Council staff
Doug Hattery	Wasatch Front Regional Council staff
Andrew Jackson	MAG
Bruce Jones	UTA
Sam Klemm	Wasatch Front Regional Council staff
Dan Nelson	Mountainland Association of Government
Andrea Packer	UTA

John Patterson  
Tom Warne

Ogden City  
Tom Warne Associates

**Members Not In Attendance:**

Councilman Carlton Christensen  
Darrell Cook  
Mayor J. Lynn Crane  
Mayor Matthew Godfrey  
John English  
Mayor Mike Johnson  
Commissioner Kent Millington  
Mayor Russ Wall

Salt Lake City (WFRC)  
Mountainland Association of Governments (MAG)  
Herriman (WFRC)  
Ogden City (WFRC)  
Utah Transit Authority  
Millville City (Cache MPO)  
Utah Transportation Commission  
Taylorsville (WFRC)

The meeting began at 12:23 p.m. with Mr. Chuck Chappell conducting.

Councilman Carlton Christensen, Mr. Darrell Cook, and Mayor Russ Wall were excused from the meeting.

Mr. Chappell thanked Dan Nelson from Mountainland Association of Government for his service to JPAC, as a member of Mountainland Association of Government's staff. He noted that this is Mr. Nelson's last JPAC meeting as he is retiring from MAG.

**Approve the March 1, 2007 Meeting Minutes**

Commissioner Dearden moved to approve the minutes of the March 1, 2007, meeting. The motion was seconded by Commissioner Millburn and passed unanimously.

**Utah Energy Shortage Contingency Plan**

Mr. Chappell introduced Ms. Pat Bersie, from the Division of Homeland Security, who was in attendance to present information on the **Utah Energy Shortage Contingency Plan**.

Ms. Bersie distributed copies of a *draft* report titled **Utah Energy Shortage Contingency Plan**, dated November 14, 2006. The report was prepared by the Division of Homeland Security, Department of Public Safety. The plan organization includes the following:

- **Part I** includes descriptions and explanations of the plan's purpose and scope, assumptions and policies, concept of emergency operations, and descriptions of various response phases and associated actions
- **PART II** includes procedural checklists to guide the primary agencies and other energy team members in implementing the plan.
- **Part III** includes a summary list of various types of response actions and measures (mitigation, primarily).
- **Part IV** includes "attachments" that are referenced throughout the plan, including:
  - #1a - Emergency Fuel Allocation and Supply
  - #1b - Fuel Set Aside Program - Applicants Handbook
  - #2 - Energy-Utility Sector - Communication Links and Guidance

- #3 - Public Information and Education
- #4 - Resources
- #5 - Energy Emergency Proclamation and Executive Order
- #6 - Utah Critical Infrastructure Owners/Operators access Program
- #7 - Glossary
- #8 - Laws/Regulations Relating to Energy Emergencies
- #9 - Energy Emergency Assurance Coordinators and ISERNET Guidance Set-Aside Program
- #10 - Energy Emergency Planning Guidance for Local Emergency
- **Part V** consists of the Energy Emergency Points-of-Contact List
- **Part VI** contains information about Utah's energy profile.

Ms. Bersie stated that the Utah Energy Shortage Contingency Plan is the state's strategy for responding to an energy emergency. She defined an "energy emergency" as an actual or potential loss of supply that significantly impacts the state's energy systems to the extent that the peace, health, safety, and welfare of the people of the State of Utah are in jeopardy. Shortages, actual or anticipated, resulting from natural disasters or geopolitical events such as war, terrorism, and embargo, can impact essential services and the economy. She explained that the overruling principle for developing, implementing, and maintaining the plan is the involvement of key stakeholders, particularly representatives of the energy-utility sector.

Ms. Bersie stated that she felt the most important points in the plan identified key players and provided a 24/7 points contact list. She discussed Utah's energy profile and the vulnerability of refineries. She also explained Utah's fuel dispensing network and fuel set-aside program.

Ms. Bersie stated that there are too many variables to rank priorities prior to an emergency. She stated that the challenge is to institutionalize a plan that will guide officials in the right direction. She stated that the list of priorities will be ranked depending on a given situation. She noted that exercises will be completed twice each year.

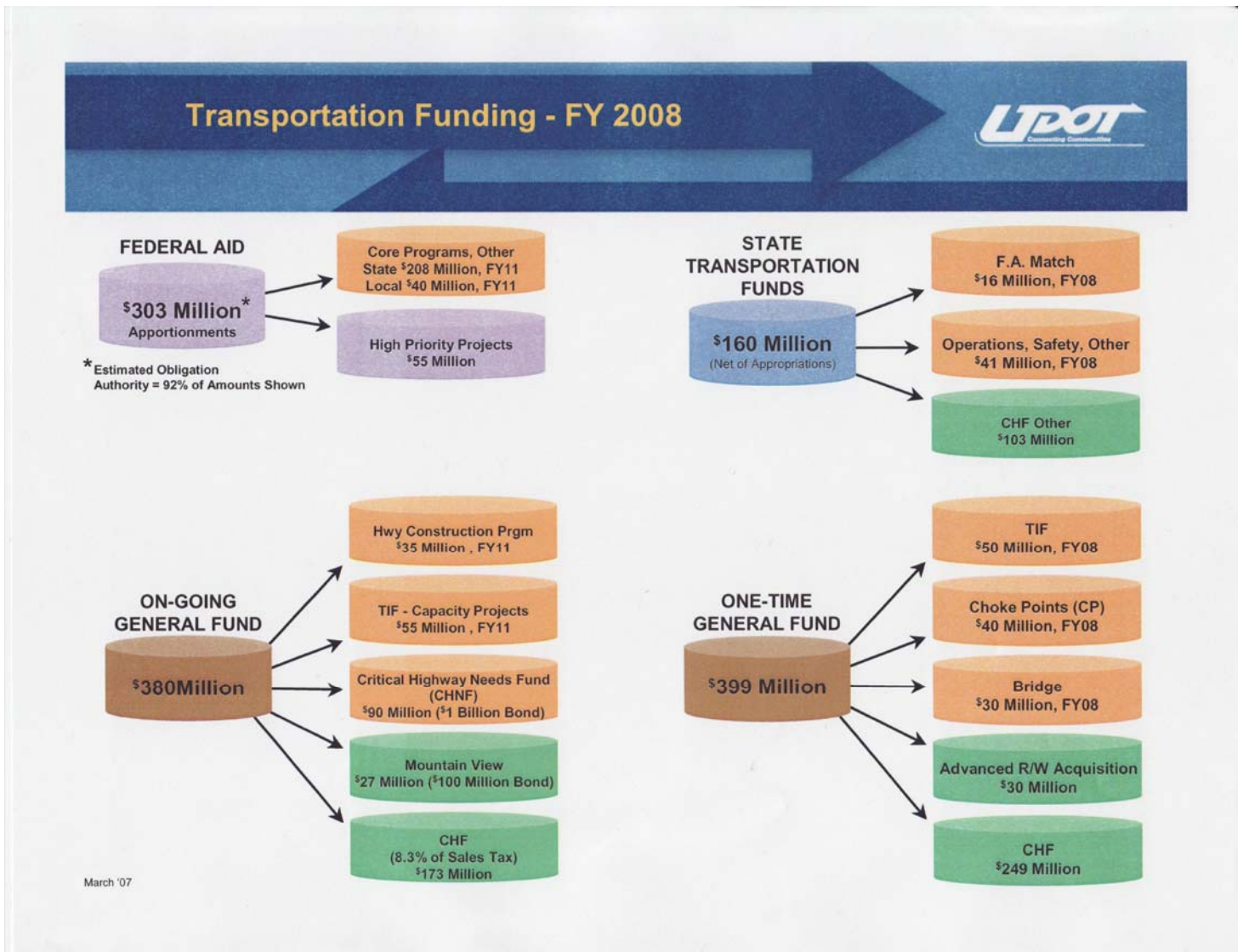
### **Legislative Funding**

Mr. Carlos Braceras explained a chart from UDOT on **Transportation Funding - FY2008**. His presentation included a report and discussion on the following:

- Federal Aid - \$303 Million Apportionments,
- State Transportation Funds - \$160 Million (Net of Appropriations),
- On-Going General Fund - \$380 Million, and
- One-Time General Fund - \$399 Million

Mr. Braceras also discussed advance ROW acquisition, bridge projects, and paying cash for CHF funded projects this year.

Copies of the chart on **Transportation Funding - FY2008** were distributed to JPAC members.



In answer to a question, Mr. Braceras explained that UDOT has a "science based" method/approach to spending transportation funds.

In answer to a question, Mr. Braceras explained that CHF will have a positive cash flow in FY09, and money will then go to the TIF fund.

Mr. Braceras explained that everything that comes at UDOT is driven by the engineering process. He stated that their goal is to provide the right treatment at the right time.

In answer to a question about a \$10 million match for right-of-way acquisition, Mr. Braceras stated that UDOT is becoming very aggressive, as they currently have \$30 million available for right-of-way acquisition. He noted that Senator Killpack wants the \$30 million used as a match. He asked local governments to please work with UDOT as they are ready to provide funding for right-of-way acquisition.

## **ACTION: JPAC Agreement**

Mr. Chappell distributed copies of JPAC's original agreement for JPAC members to compare to the new agreement. Copies of the new agreement had been distributed to JPAC members prior to the meeting. Mr. Chappell stated that the new agreement is fairly simple and includes a list of functions and goals for the committee.

*JPAC's function states: JPAC functions as an advisory body to its member agencies. Members agree to share information about current and future travel in urban areas, future funding needs, and other critical transportation performance measures and issues. Members have the opportunity to reach consensus on how to meet the transportation challenges facing the urbanized areas in the state.*

JPAC's goals include:

- Establish common evaluation criteria for rating and ranking transportation and transit projects;
- Develop common lists of prioritized transportation and transit projects;
- Develop and pursue financing strategies to fund these projects in urbanized areas of the State; and
- Produce seamless transportation planning and programming processes/products.

JPAC members discussed the new agreement, whether any amendments were needed, and the revised membership, which included the addition of two members from both Cache MPO and Dixie MPO.

JPAC members felt that JPAC is running well and that all issues didn't need to be spelled out. They also discussed the fact that adding Dixie and Cache MPOs to JPAC doesn't make it a state-wide organization, as just the urbanized areas of the state (MPOs) are the members. Commissioner Wells noted that JPAC will have ties to the state's rural areas, if needed, through UDOT.

Mayor Nordfelt moved that JPAC accept the new Memorandum of Agreement for the Joint Policy Advisory Committee, as distributed, and that it be taken to the member MPOs to get officially signed. The motion was seconded by Orrin T. Colby, Jr. and passed unanimously.

## **Other Business**

Mr. Chappell thanked Mr. Tom Warne for attending the meeting.

Mr. Chappell asked for suggestions for future JPAC agenda items. The following topics were suggested:

- Mr. Njord suggested a discussion on the forecasted severe shortage of asphalt, along with a discussion on possible options. He also suggested a discussion on the supply of other construction materials for highways.
- Commissioner Wells suggested a discussion on the pots of money available for Corridor

Preservation. She felt it would be useful for JPAC members to understand what is available, how it can be used, and how it works in different counties.

- Mayor Nordfelt suggested that a presentation be given on transportation issues, problems, and priorities throughout the state.
- It was suggested that UDOT make a presentation on Choke Point and Critical Highway Needs projects.

**Next Meeting:** The next JPAC meeting will be held on May 3, 2007 at 12:00 (noon).

The meeting adjourned at 1:30 p.m.