

# Morgan County Rural Planning Organization

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July 2023 Meeting

## Meeting Agenda

**DATE:** July 19, 2023  
**TIME:** 4:00 pm  
**LOCATION:** *This meeting will be a hybrid meeting. The anchor location for this meeting will be held at the in-person address below. It will also be available via Zoom. Members of the public may participate in, monitor, or listen to the meeting in person or electronically using the information provided below.*

**In-person** Morgan City Office  
90 West Young Street  
Morgan City, UT

**On-line** [Join Zoom Meeting](#)  
**Meeting ID** 824 4227 5611  
**Passcode** 328362  
**Call-in Number** 1-669-444-9171

- 1 Introductions
- 2 **Action:** Approval of the May 2023 meeting minutes
- 3 Opportunity for Public Comment
- 4 **Action:** Adopt the RPO Bylaws
- 5 **Information/Discussion:** 3rd Quarter (59-12-2217) Prioritization Process
- 6 **Information/Discussion:** Corridor Preservation Prioritization Process
- 7 **Information/Discussion:** Wasatch Choice Vision poster update
- 8 **Information/Discussion:** Morgan County Active Transportation Plan update
- 9 Call for agenda items and meeting adjournment

# Morgan County Rural Planning Organization

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May Meeting

## Meeting Minutes

**DATE:** May 24, 2023

**TIME:** 4:00 pm

**LOCATION:** *This meeting was a hybrid meeting. The anchor location for this meeting was held at the in-person address below. It was also available via Zoom.*

**In-person** Morgan City Office  
90 West Young Street  
Morgan City, UT

**LOCATION:** Ty Bailey, Morgan City  
Lance Prescott, Morgan City  
Commissioner Blaine Fackrell, Morgan County  
Brett Heiner, Morgan County  
James Ebert, Morgan County  
Christopher Chesnut, UDOT  
Andrea Moser, Bio-West  
Julie Bjornstad, WFRC

### 1 Introductions [00:00:00]

Julie Bjornstad from the Wasatch Front Regional Council (WFRC) welcomed the Morgan County Rural Planning Organization (RPO) and introduced the meeting agenda.

### 2 **Action:** Approval of the March 2023 meeting minutes [00:02:00]

Commissioner Fackrell called for the approval of the March 2023 meeting minutes. Ty Bailey made the motion to approve, and Lance Prescott seconded. All votes were in favor of approval.

### 3 Opportunity for Public Comment [00:03:00]

There were no members of the public present.

### 4 **Action:** Adopt the RPO Bylaws [00:04:00]

Commissioner Fackrell suggested that the RPO meetings be considered and noticed as worksessions instead of formal meetings.

The RPO Bylaws were reviewed. Proposed changes included removing the planning commission and school district as representatives. The votes to enact these changes were tabled until the next meeting.

**5 Information/Discussion:** Statewide Long-Range Plan Overview - Upcoming Public Comment Period [00:16:00]

Andrea Moser, a consultant working on behalf of UDOT, presented on the Statewide Long-Range Plan. The goals of the Plan are better mobility, good health, connected communities, and strong economy. The statewide planning process began in the spring of 2022 by identifying needs. Strategies to fulfill the identified needs were discussed in the fall of 2022 and prioritized in the winter of 2023. The RPO had a discussion about the planning-level revenue and how that was estimated for rural areas, especially what was planned in Morgan County. In Morgan County, the Plan identifies the Mountain Green interchange as a Phase 2 need, but unfunded. There is also a proposed privately funded transit service on Old Highway - no provider has been identified for this service. James Ebert asked if Morgan was in the UTA service area and how Morgan would be eligible for service. Morgan County is not in the UTA service area and would need to enter into an agreement with UTA and identify revenue streams for any service to the County. A 30-day public comment period for the Statewide Long-Range Plan will begin on June 23rd.

**6 Information/Discussion:** 3rd Quarter (59-12-2217) and Corridor Preservation Prioritization Processes [01:20:00]

The RPO discussed corridor preservation at the state and local levels. James said that there should not be dedicated set-asides for County and City, but that projects should be awarded funds based on the prioritization criteria. Ty suggested that the governing body for both the County and the City should adopt the project lists that are submitted to COG for prioritization, and James agreed. The discussion also concluded that the lists should be the same between all funding sources.

Discussion of the prioritization processes were tabled until the next RPO meeting.

**7 Information/Discussion:** Morgan County Active Transportation Plan update

Discussion of the Morgan County ATIP was tabled until the next RPO meeting.

**8 Call for agenda items and meeting adjournment [01:40:00]**

The next meeting will have agenda items to adopt the RPO Bylaws and discuss the project prioritization for the third quarter and corridor preservation. The meeting was adjourned.

# **BYLAWS OF THE MORGAN COUNTY RURAL PLANNING ORGANIZATION**

## **PREAMBLE**

By agreement, the local government representatives of Morgan City and Morgan County formed the Morgan County Rural Planning Organization (RPO). The purpose of this RPO is to meet at regular intervals to discuss transportation planning issues as defined by the RPO boundaries of Morgan County and develop a transportation plan and priorities for the County.

### **ARTICLE I. PURPOSE**

The purpose of the Morgan County Rural Planning Organization, hereafter referred to as the "RPO", is a voluntary advisory organization of local governments, which fosters a cooperative effort in regards to transportation planning.

#### **This Organization Shall:**

1. Develop a long-range transportation plan for the RPO region including roads functionally classified as collector and above;
2. Provide a forum for public participation in the rural transportation process;
3. Develop and prioritize transportation projects the RPO believes should be considered for funding in the Statewide Transportation Improvement Plan (STIP) process, and in local transportation improvement programs;
4. Support the COG in developing prioritization criteria and prioritizing projects for Morgan County's 3rd quarter local option sales tax for transportation (59-12-2217) funds.
5. Support the COG in developing prioritization criteria and prioritizing projects for Morgan County's corridor preservation funds.
6. Provide transportation-related information to local governments and other interested agencies, organizations, and persons;
7. Serve as a forum to identify, discuss, study, and focus regional transportation challenges and opportunities;
8. Perform other related transportation planning activities that shall be agreed upon between the RPO, Utah Department of Transportation, and Wasatch Front Regional Council.

### **ARTICLE II. MEMBERSHIP**

The Rural Planning Organization shall include the following, or their designees:

- Morgan City Mayor
- Morgan City Manager
- Morgan City Road Supervisor
- Morgan County Commission active transportation representative
- Morgan County Commission public works representative
- Morgan County Planning & Development Director
- Morgan County Public Works Director
- Utah Department of Transportation staff representative (non-voting)
- Wasatch Front Regional Council staff representative (non-voting)

The County's elected body shall appoint two representatives, one representing public works and one representing active transportation.

Other members may be added by amendment of the Bylaws.

### **ARTICLE III. VOTING.**

Each member of the RPO, with the exception of the UDOT and WFRC representatives, shall have one (1) vote on the RPO. A simple majority vote of the voting members present, providing they constitute a quorum, shall carry all questions. Designees/alternates shall have full membership status in the absence of a member.

### **ARTICLE IV. QUORUM.**

A Quorum of the RPO shall be a simple majority of the total voting membership of the RPO, but must include at least two members representing Morgan City and at least two members representing Morgan County.

### **ARTICLE V. OFFICERS.**

Officers of the RPO shall consist of a Chair and Vice-Chair and other officers as required. Officers are selected by majority vote for a term of two-years. Officers shall be selected at the first meeting of the year. An officer's alternate may act in the office in absence of the officer.

### **ARTICLE VI. RESPONSIBILITIES.**

#### **The Chair Shall:**

1. Conduct meetings in accordance with these bylaws;
2. Appoint, with the concurrence of the RPO, the chairs of any committees not established by the original bylaws.

The Vice-Chair shall assume the responsibilities of the Chair when the Chair is absent, unable, or unwilling to fulfill the responsibilities of the Chair. Should neither the Chair nor the Vice-Chair be available to preside over a meeting, a Chair Pro-Tem shall be appointed by majority vote.

#### **The RPO shall:**

1. Adopt and amend the RPO Bylaws;
2. Elect an RPO Chair, Vice-Chair, and other officers as required;
3. Propose, initiate, approve, or implement studies, recommendations, discussions, plans, or other matters related to the RPO;
4. Prepare and evaluate transportation plans and priorities for consideration by public and private agencies responsible for implementing transportation projects in the RPO boundaries;
5. Maintain appropriate records for all activities of the RPO in accordance with the Utah Code as Amended §52-4-101.

### **ARTICLE VII. ADMINISTRATION**

#### **Meetings:**

1. Shall be held when deemed necessary, appropriate, and advisable by each committee of the RPO. Notices shall be distributed at least 24 hours prior to a scheduled meeting, and in accordance with the Utah Code as Amended §52-4-101.
2. All meetings of the RPO and any its subordinate committees shall be conducted in accordance with normal parliamentary procedures.
3. A member of the RPO can request a meeting to be convened as an electronic meeting. WFRC staff will give public notice of the meeting as required by Utah Code section 52-4-202 of the Utah Open and Public Meetings Act; and post written notice at the anchor location for the meeting. The WFRC staff shall in addition to giving the public notice required by Utah Code section 52-4-202, provide notice of the electronic meeting to the members of the RPO at least 24 hours before the meeting so that they may participate in and be counted as present for all purposes, including the determination that a quorum is present. The notice to the members of the RPO shall give a description of how the members will be connected to the electronic meeting.

#### **ARTICLE VIII. AMENDMENTS.**

Bylaws may be amended at a meeting of the RPO, provided that written notice shall have been sent to each voting member, and his or her alternate, thirty (30) day prior to the next meeting, stating the proposed amendments or changes to the Bylaws.

A two-thirds-majority of all voting members is required to amend or change any of the Bylaws.

Amendments must not conflict with the letter or fundamental intent of the Memorandum of Understanding and Inter-local Agreement, which governs this document. In the event of a conflict, the MOU and Interlocal Agreement shall carry precedence.